

MINUTES OF THE BOARD OF TRUSTEES  
JACKSON COUNTY COMMUNITY MENTAL HEALTH FUND  
October 24, 2013

The meeting was called to order by Chair. Jacquelyn Moore at 5:20 PM.

Present: J.Moore – C.Campbell – M.Campbell – R.Eiman – R.Harris – A.Kitchen – M.Mora -- J.Payne – T.Poe – E.Wesson  
Absent: R.Makinen – D.Moore – G.Thompson  
Staff: B.Eddy –S.Jones – T.Cummings –M.Hammett - R.Gorman  
Guests: List attached

**Minutes:** CCampbell/EWesson moved for approval of 09/26/13 minutes as written. Motion Carried.

**Staff Report:** Bruce reported the staff activities from 9/27/13 to 10/24/13 were in packet. Most items would be discussed within the committee reports. He gave a brief summary of the recent tax increment financing projects impacting the JC Community Mental Health Fund: Savoy Hotel and Cerner at Bannister Mall site.

**Education/Planning:** Bruce reported in the absence of Gary Thompson:

- Theresa C. provided an overview of the Board's and Cultural Competence Advisory Council's (CCAC) past work on indicators and recommendations for data, using a power-point presentation.
- Mercedes M. reported the CCAC's recommendation to the Board to add the following to end-of-year grant reporting requirements: 1) Zip code, 2) language spoken at home, and 3) language preferred to receive services. M.Mora/EWesson moved to approve this recommendation. Motion carried.
- Bruce report on public comments for a concept to coordinate Youth Mental Health First Aid. Although limited, comments support the idea. Alternatives and target areas were discussed. Staff will draft an RFP be drafted for the Board review with a target release date in January 2014.
- The next CCAC meeting date is 11/19/13.

**Finance:** Tom Poe reported that the September 2013 financial statements were provided (in packet). There were no questions and they were accepted as presented.

- October bills were presented for ratification: TPoe/CCampbell moved for ratification. Motion carried.
- October 2013 Provider Distribution for ratification: TPoe/EWesson moved for ratification. Motion carried.
- Accounting and Auditor Engagements for November consideration were e-mailed to the Board.
- Preliminary 2014 Financial Plan for November consideration: BEddy gave an update and stated there were few changes on the plan since it was presented in September (packet).

**Accountability/Compliance:** Rochelle Harris reported that site visit reviews and also summaries of Safety Net and Children/Family proposals had been e-mailed to Board.

**Appropriations:** Marsha Campbell announced the upcoming meetings and invited Board Members to attend any of these meetings.

- 11/4/13 Chairs' Meeting at 11 AM – Board Office
- 11/7/13 Appropriations at 9 AM – Children/Family – Board Office
- 11/13/13 Appropriations at 9 AM – Safety Net – Board Office
- 12/20/13 Special Populations – RFP Release
- 02/04/14 Innovations – LOI Release


**New Business:** Appointment of Nominating Committee: Chair. JMoore appointed Rochelle Harris, Mercedes Mora and Dacia Moore to serve on this committee and present the slate of officers for 2014 at the November board meeting.

**Public Comments:** None

**Announcements:** Next regular Board meeting will be 11/21/13.

- Motion by MCampbell/CCampbell to go into Closed Meeting for Personnel Matters at 6:15 PM. Motion carried.
- Motion by MCampbell/EWesson to reconvene the regular board meeting and;

**Adjournment:** The meeting was adjourned at 6:45 PM.

  
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Jacquelyn C. Moore, Chairperson

  
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Secretary or Treasurer

11 / 21 / 2013  
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Date Approved:

  
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Minutes Prepared By: