

**BOARD OF TRUSTEES**  
**JACKSON COUNTY COMMUNITY MENTAL HEALTH FUND**  
**MEETING MINUTES – SEPTEMBER 28, 2017**

Present: J.Moore – M.Campbell – C.Clark Campbell – D.Moore – R.Harris – A.Kitchen – G.Thompson – M.Mora – E.Wesson

Absent: R.Makinen – J.Payne

Staff: B.Eddy – A.Marshall – T.Cummings – S.Jones - M.Fortin

Guests: List attached

Meeting was called to order by J.Moore at 5:21pm. She noted a quorum was present.

**Minutes:** C.Clark Campbell/G.Thompson moved for approval of the 6/22/17 and 8/19/17 minutes as written; motion carried.

**Staff Report:** B.Eddy outlined the staff projects that are summarized in the written report and gave a brief update on the prescriber capacity project. We are reviewing suggestions from Integrus on next step: offer training to referring agencies on client tracking and to assist those on the receiving end with maximizing available resources.

**Education & Planning:** G.Thompson reported.

**Board Education survey:** G.Thompson requested that Board members complete the survey and return to staff within a week.

**Results: Problems and Community Goals:** B.Eddy reported that staff have been narrowing down specific priorities that are actionable and anticipate meeting with the Education & Planning Committee in the near future regarding the next steps.

**Finance & Internal:** D.Moore reported.

**July/August/September 2017 Bills:** D.Moore/C.Clark Campbell moved to ratify the July 2017 bills as listed; motion carried. D.Moore/M.Campbell moved to ratify the August 2017 bills as listed; motion carried. D.Moore/C.Clark Campbell moved to ratify the September 2017 bills as listed; motion carried.

**July 2017 Provider Distribution:** M.Campbell/C.Clark Campbell moved to ratify the July 2017 provider distribution as listed; motion carried.

**August 2017 Financial Statements:** D.Moore brought attention to the financial statements that were provided in the Board Packet.

**2018 Preliminary Budget:** B.Eddy presented the preliminary financial plan. A very modest increase in base revenue is anticipated. The increase in the unit cost of therapy is reflected by increases in some of the budgeted amounts of provider distributions.

**Presentation:** Randall Jenson of SocialScope Productions gave an overview of LGBTQ considerations (handouts attached).

**Appropriations:** M.Campbell reported.

**Adhoc request:** R.Harris/G.Thompson moved to accept the request as written; motion carried.

Hope House request: R.Harris/G.Thompson moved to accept the request as written; motion carried.

M.Campbell suggested that the Board consider a Board-directed Innovation category related to the LGTBQ discussion earlier in the meeting, however the scope of the project should be fairly narrow.

Accountability & Compliance: R.Harris reported.

Quarterly Reports Summary: R.Harris brought attention to the significantly underspent grants. S.Jones added that it is typical for CMHCs to be underspent at 2<sup>nd</sup> quarter, as the volume of services usually increases later in the year.

New Business: The MO Ethics Survey was distributed to Board members to complete and mail back to the office for filing.

Public Comments/Announcements: Mary Anne Metheny of Hope House thanked the Board for their support and gave them an update on their recent accreditation.

Adjournment: R.Harris/G/Thompson moved to go into closed session at 7:00pm.


Closed Session. By roll call all present voted to close meeting pursuant to RSMO 610-021(3) to discuss legal matters.

R.Harris/A.Kitchen moved to come out of Executive Session at 7:10 pm and for Levy staff to follow up on suggestions made during the session.

Adjournment: J.Moore adjourned the meeting at 7:11pm.

  
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Jacquelyn C. Moore, Chairperson

10/26/17  
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Date Approved:

  
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Secretary or Treasurer

  
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Minutes Prepared By: